TUESDAY       APRIL 9, 2013       8:30 A.M.

Susan Gorin    First District  Veronica A. Ferguson  County Administrator
David Rabbitt  Second District  Bruce Goldstein      County Counsel
Shirlee Zane    Third District  
Mike McGuire    Fourth District  
Efren Carrillo  Fifth District  

This is a simultaneous meeting of the Board of Supervisors of Sonoma County, the Board of Directors of the Sonoma County Water Agency, the Board of Commissioners of the Community Development Commission, the Board of Directors of the Sonoma County Agricultural Preservation and Open Space District, the Board of Directors of the Northern Sonoma County Air Pollution Control District, and as the governing board of all special districts having business on the agenda to be heard this date.

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Golden Gate Transit: Rt. 80
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APPROVAL OF THE CONSENT CALENDAR
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PUBLIC COMMENT
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8:33 A.M. CALL TO ORDER

8:33 A.M. Chairman Rabbitt called the meeting to order.

Supervisors Present: Susan Gorin, David Rabbitt, Shirlee Zane, Mike McGuire, and Efren Carrillo.

Present: Veronica A. Ferguson, County Administrator and Bruce Goldstein, County Counsel

Chairman Rabbitt presiding.

PLEDGE OF ALLEGIANCE

I. APPROVAL OF THE AGENDA (Items may be added or withdrawn from the agenda consistent with State law)

Chairman Rabbitt announced that Consent item #7 - Agreement with GHD Inc. for Natural Hazard Reliability Assessment had been pulled from the agenda and would be brought back at a later date.

II. BOARD MEMBER ANNOUNCEMENTS

Supervisor Carrillo announced he attended the Water Advisory Committee meeting; attended the California State Association of Counties (CSAC) Board of Directors meeting; testified in Sacramento for local Bill AB 416 and met with other legislators to discuss AB 1200 and AB 39. He invited the Board to participate in further discussions on two priorities discussed at the February 8th Strategic Planning Session specifically as they relate to Project Labor Agreements and Marijuana issues.

Chairman Rabbitt announced the formation of a Project Labor Agreement Ad-hoc Committee. He assigned Supervisor Carrillo and himself to serve on the Ad Hoc Committee.

Supervisor Gorin announced she attend the Sonoma County Water Agency Strategic Planning Session.

Supervisor Zane announced she attended the Sonoma County Transportation Authority, and participated in the Ground Breaking for Caltrans Marin Sonoma Narrows Highway Improvement Project. She also attended the North Bay Water Shed Association Board Directors meeting.

Supervisor McGuire reported he attended the Sonoma County Transportation Authority meeting; and announced the inaugural Paws and Pasta event on August 10th, benefiting Animal Care and Control.

Chairman Rabbitt announced he attended the Sonoma County Transportation Authority meeting; participated in a listening session the Santa Rosa Junior College strategic plan;
TUESDAY JUNE 25, 2013  8:30 A.M.

(The regular afternoon session commences at 2:00 p.m.)

Susan Gorin  First District  Veronica A. Ferguson  County Administrator
David Rabbitt  Second District  Bruce Goldstein  County Counsel
Shirlee Zane  Third District
Mike McGuire  Fourth District
Efren Carrillo  Fifth District

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CONSENT CALENDAR (Continued)

BOARD OF SUPERVISORS

15. Disbursement of 2012-2013 Discretionary Advertising Funds (Second District) - Approve Advertising Program grant awards and authorize the County Administrator to execute contracts with the following entity for advertising and promotions activities: River town Revival $2,360; Cotati Kids Day Parade $1,200; Farm Trails $700; River Heritage Days $300.


CHILD SUPPORT SERVICES

17. Authorize the Director of the Department of Child Support Services to execute a two (2) year agreement, with three (3) one-year options for renewal with American Eagle Attorney Services, Dalton Protection Solutions, Excalibur Attorney Services, and Rush Services, for process serving services for all areas within California and nationwide effective July 1, 2013 through June 30, 2015; $40,000 per vendor for a total aggregate payment limit of $160,000 in each of the initial two (2) contract years for all four vendors.

COMMUNITY DEVELOPMENT COMMISSION

18. Revisions to Funding Allocations and 2013-2014 Action Plan – (A) Approve the revised Sonoma County Consolidated Plan Action Plan: One Year Use of Funds Fiscal Year 2013-14 for the proposed use of Community Development Block Grant, HOME Investment Partnership, and Emergency Solutions Grants funds. (B) Approve the recommended awards for Community Services Funding as attached to this Summary Report for use of $720,000 that is included in the approved Fiscal Year 2013-14 budget, and authorize the Executive Director of the Community Development Commission to execute Grant Agreements and related agreements for the use of said funds.

COUNTY ADMINISTRATOR

19. Authorize the Director of Fire and Emergency Services to sign a Memorandum of Understanding for Municipal Service Review for Consolidation of Fire Services; Make finding that providing funding to the Cloverdale Fire Protection District for provision of services and mutual aid is necessary to enhance and ensure the public safety of the residents of the area; and Authorize use of $180,000 from the District Formation Funds in the Cloverdale Fire Protection District during consolidation process, and an additional $30,000 to fund a Municipal Services Review by the Local Agency Formation Commission (LAFCO).

20. Authorize the Chair to execute amendment #1 to agreement with the Glen Price Group for grant writing services effective July 1, 2013 through June 30, 2014 in an amount not to exceed $138,660; and Authorize the Chair to execute Amendment #1 to agreement with eCivis Grants Network, Inc. for services effective July 1, 2013 through June 30, 2014 in an amount not to exceed $33,480.

21. Authorize the County Administrator to sign the Memorandum of Understanding for the Sonoma Local Agency Formation Commission (LAFCO) for Fiscal Year 2013-14.
Clerk of the Board  
575 Administration Drive  
Santa Rosa, CA 95403  

To: Board of Supervisors  

Board Agenda Date: June 25, 2013  
Vote Requirement: Majority  

Department or Agency Name(s): Board of Supervisors (Efren Carrillo, David Rabbitt)  

Staff Name and Phone Number:  
Veronica Ferguson (707) 565-2431  

Supervisory District(s): Countywide  

Title: PLA Ad Hoc Committee Scope of Work  

Recommended Actions:  
Accept Project Labor Agreement Ad Hoc Committee Charter/Scope of Work.  

Executive Summary:  
At the April 9, 2013 Board of Supervisors meeting, the Chair formed a Project Labor Agreement (PLA) Ad Hoc Committee for the purpose of bringing recommendations forward regarding the use of PLAs on future significant County construction projects. The Ad Hoc Committee met on May 17, 2013 and June 19, 2013 and has developed a proposed Charter/Scope of Work (Attachment #1), culminating with a final PLA policy recommendation and alternatives for Board adoption, in the fall of 2013.

Project Labor Agreements are collective bargaining agreements negotiated for construction projects between the County as project owner and the local trade unions. A PLA is a form of a pre-hire agreement that sets the terms of employment on an entire construction project, and becomes part of the bid specifications that all winning contractors must follow. A PLA remains effective for the duration of the project. Typically, if a PLA or similar project stabilization agreement is pursued, there is only one agreement per project and all trades involved are signatories to the agreement. PLAs have been used since at least the 1930s, and are used in both public and private sector construction projects, most often on large-scale projects employing multiple trades. For public projects, whether or not a particular project operates under a PLA, all existing state and federal competitive bidding and contracting requirements must be met.

Prior Board Actions:  
April 9, 2013: Chair established Board ad hoc committee on Project Labor Agreements, September 18, 2012: Board received report on “Policy for the Use and Promotion of Local Contractors and Local Workforce on Construction Projects” and gave staff direction to attempt to negotiate a PLA for the Sonoma County Airport Runway Expansion Project.
Strategic Plan Alignment  
Goal 4: Civic Services and Engagement

The ad hoc committee goals include supporting job retention and job growth, job training, and encouraging a strong, diverse, and sustainable economy for Sonoma County.

### Fiscal Summary - FY 13-14

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**Total Expenditure**: $  
**Total Sources**: $

**Narrative Explanation of Fiscal Impacts (If Required):**

No fiscal impact of recommended action. The staffing cost to support the Ad Hoc Committee work is estimated to be approximately $15,000-$19,000 in FY 13-14. If necessary, any funding request to offset potential County Counsel revenue loss of $6,780 will be addressed as part of FY 13-14 Consolidated Budget Adjustments.

### Staffing Impacts

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**Narrative Explanation of Staffing Impacts (If Required):**

**Attachments:**

#1 Project Labor Agreement Ad Hoc Committee Charter/Scope of Work

**Related Items “On File” with the Clerk of the Board:**
County of Sonoma
Project Labor Agreements Ad-Hoc Committee
Charter/Scope of Work

At the April 9, 2013 Board of Supervisors meeting, the Chair formed a Project Labor Agreement (PLA) Ad Hoc Committee for the purpose of bringing forward recommendations and alternatives regarding the use of PLAs on significant County construction projects.

Committee Members
David Rabbitt, Chair, Board of Supervisors, Second District
Efren Carrillo, Board of Supervisors, Fifth District

County Department Resources
Veronica Ferguson County Administrator’s Office
(Chris Thomas)
Christine Williams County Administrator’s Office
Cory O’Donnell County Counsel

Subject matter experts from General Services’ Facilities Development and Management Division (FDMD), Transportation and Public Works, etc. as needed.

Outcomes
The desired outcomes will be: to increase local job creation, support training and internship opportunities in the building trades, avoid costly labor disruptions or work stoppages, ensure adequate health, welfare and retirement benefits for workers, and ensure that the use of a PLA does not increase County project costs.

Budget
Estimated staff time to conduct research and provide support necessary to develop the Ad Hoc Committee’s policy recommendation for Board approval is 45-55 hours in the County Administrator’s Office, and 40-55 hours in County Counsel time, totaling approximately $15,000-$19,000. The majority of this time will be covered within existing General Fund appropriations. However, there may be an estimated $6,780 cost resulting from County Counsel resources being diverted from other revenue generating activities in order to support the committee’s work. There may also be a need for minimal outside legal expertise. Estimated cost is between $185-350 per hour, should legal consultant advice be warranted.

Phases/Timelines
Investigation Phase (May-June) Committee will review and evaluate:
- Staff efforts to date relative to establishing a County PLA policy
- Previous Board actions and/or direction
- Unsuccessful negotiations with labor and non-affiliated building trade groups on the Airport Runway Safety Improvement project
- Directions for staff on further research/investigative efforts
Policy Development Phase (June-August) Committee will:

- Engage appropriate community stakeholders
  - Building Trades Council/North Bay Labor Council (1 meeting)
  - North Coast Builders Exchange (1 meeting)
- Consult with, or request data from appropriate subject matter experts
- Review results of staff investigation efforts
- Direct staff development of draft policy and PLA template/options
- Prepare and present Board report

This phase will conclude with a report to the full Board recommending a draft policy, draft PLA template, and providing alternative language.

Policy Refinement Phase, if needed (September – October) Committee will:

- Incorporate Board direction
- Review and approve final draft of policy and PLA template
- May include additional meetings, as needed, for stakeholder input or outreach

Deliverables
For Board consideration:

- Board PLA Policy
- PLA Template/Boilerplate to be used as a guide for future construction projects
- Methods to track performance/outcome measures toward achieving Board goals

Staff Contact
Christine Williams, Administrative Analyst
(707) 565-3776
Christine.williams@sonoma-county.org
CONSENT CALENDAR (Continued)

AUDITOR-CONTROLLER-TREASURER TAX COLLECTOR

14. Authorize the Chair to execute an agreement for special assessment district administration services in the amount of $143,550 ($47,850 per year) with NBS Government Finance Group, effective July 1, 2013 through June 30, 2016.

Board Action: Approved as Recommended

UNANIMOUS VOTE

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Chairman Rabbitt announced that the Board participated in a special closed session meeting on September 3, 2013; that he had attended the Project Labor Agreement Ad-Hoc Committee meeting; the Sonoma County Employees Retirement Association committee meetings; the Sonoma County Transportation Authority meeting, the Sonoma County Water Agency Sonoma Salt Marsh Restoration opening; and will attend the State Seismic Safety Commission meeting on September 12th.

III. CONSENT CALENDAR
(Items 1 through 39)

PRESENTATIONS/GOLD RESOLUTIONS
(Items 1 through 6)

PRESENTATIONS AT BOARD MEETING

1. Adopt a Gold Resolution proclaiming September as National Preparedness Month for Sonoma County and commemorating the sacrifices and heroic actions on September 11, 2001. (Fire and Emergency Services)
   Board Action: Approved as Recommended
   UNANIMOUS VOTE
   Approved by Resolution No 13-0330

2. Adopt a Gold Resolution proclaiming the week of September 15-21, 2013 as Pollution Prevention Week and the week of September 21-29, 2013 as Creek Week in Sonoma County. (County-wide)
   Board Action: Approved as Recommended
   UNANIMOUS VOTE
   Approved by Resolution No 13-0331

3. Adopt a Gold Resolution proclaiming September 28, 2013 Russian River Clean-Up Day. (Fourth and Fifth Districts)
   Board Action: Approved as Recommended
   UNANIMOUS VOTE
   Approved by Resolution No 13-0332

PRESENTATIONS AT DIFFERENT DATE

4. Adopt a Gold Resolution proclaiming September 22-28, 2013, as "Fall Prevention Awareness Week" in Sonoma County. (Human Services)
   Board Action: Approved as Recommended
   UNANIMOUS VOTE
   Approved by Resolution No 13-0333